SUBMIT FORM HERE

Willm Construction

CHANGE ORDER

951 True Street
Columbia, SC 29209
Phone: (803)256-3755
www.Willmconstruction.com

Please fill out sections with "*"

C.O. # :	
C.O. Date :	

*Requested By:	
*Customer Address:	
*Customer Phone:	
*Customer Email:	

***Describe Changes Being Requested:**

STOP HERE! PLEASE HIT THE SUBMIT BUTTON AT THE TOP RIGHT CORNER OR EMAIL THIS BACK TO: ADMIN@WILLMCONSTRUCTION.COM FOR COMPLETION OF CHANGE ORDER

Item	DESCRIPTION		TOTAL

SUBTOTAL	$
DEPOSIT	$
TOTAL	$

Other Comments or Special Instructions

1. The work for this change/request order will not commence until the Change order is signed by both parties. After it has been approved, the necessary materials will be ordered and/or the subcontractor will be contacted to schedule a date.
2. Please note this Change Order will / will not (circle one) extend / accelerate (circle one) time of completion. Your new completion date is: _____/_____/_____
3. The total price of the changes will be collected on the next invoice, after the changes have been completed.

Administrative Signature:_____ Date:_____/_____/_____

Homeowner Signature:_____ Date:_____/_____/_____

Thank You For Your Business!